



# RENTAL APPLICATION

**EACH APPLICANT MUST COMPLETE A SEPARATE RENTAL APPLICATION UNLESS MARRIED.**

A holding fee is required to reserve an apartment. This fee can only be returned to you if the application is not approved. Upon approval and a signed Rental Agreement, the holding fee shall become the Security Deposit required by the Rental Agreement.

COMMUNITY: The Heritage At Freemason Harbour TODAY'S DATE: \_\_\_\_\_  
 APARTMENT #: \_\_\_\_\_ TYPE: \_\_\_\_\_ MOVE-IN DATE: \_\_\_\_\_  
 HOW DID YOU LEARN OF US: \_\_\_\_\_ APPLICATION FEE PAID \$ \_\_\_\_\_ (non-refundable)

**APPLICANT INFORMATION**

Check if a co-applicant is part of this Application.

APPLICANT'S NAME: \_\_\_\_\_  
 BIRTH DATE: \_\_\_\_\_<sup>FIRST</sup> \_\_\_\_\_<sup>MIDDLE</sup> \_\_\_\_\_<sup>LAST</sup> SOCIAL SECURITY #: \_\_\_\_\_  
 DRIVER'S LICENSE & STATE: \_\_\_\_\_ FOREIGN CITIZEN ID #: \_\_\_\_\_  
 HAVE YOU EVER BEEN CONVICTED OF A FELONY OR A MISDEMEANOR:  NO  YES

SPOUSE'S NAME: \_\_\_\_\_  
 BIRTH DATE: \_\_\_\_\_<sup>FIRST</sup> \_\_\_\_\_<sup>MIDDLE</sup> \_\_\_\_\_<sup>LAST</sup> SOCIAL SECURITY #: \_\_\_\_\_  
 DRIVER'S LICENSE & STATE: \_\_\_\_\_ FOREIGN CITIZEN ID #: \_\_\_\_\_  
 HAVE YOU EVER BEEN CONVICTED OF A FELONY OR A MISDEMEANOR:  NO  YES

**RESIDENCY**

CURRENT ADDRESS: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_<sup>CITY</sup> \_\_\_\_\_<sup>STATE</sup> \_\_\_\_\_<sup>ZIP</sup> \_\_\_\_\_

OWN - Mortgage Company Name \_\_\_\_\_ Monthly Payment \_\_\_\_\_  
 RENT - Landlord's Name & Phone #: \_\_\_\_\_ Monthly Payment \_\_\_\_\_

HOW LONG AT CURRENT ADDRESS: \_\_\_\_\_ E-MAIL ADDRESS: \_\_\_\_\_  
 HOME PHONE: \_\_\_\_\_ CELL PHONE: \_\_\_\_\_ WORK PHONE: \_\_\_\_\_

PREVIOUS ADDRESS: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_<sup>CITY</sup> \_\_\_\_\_<sup>STATE</sup> \_\_\_\_\_<sup>ZIP</sup> \_\_\_\_\_

OWN - Mortgage Company Name \_\_\_\_\_ Monthly Payment \_\_\_\_\_  
 RENT - Landlord's Name & Phone #: \_\_\_\_\_ Monthly Payment \_\_\_\_\_

OCCUPANCY DATES OF PREVIOUS ADDRESS: \_\_\_\_\_

**EMPLOYMENT**

APPLICANT'S CURRENT EMPLOYER: \_\_\_\_\_  
 ADDRESS: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_<sup>CITY</sup> \_\_\_\_\_<sup>STATE</sup> \_\_\_\_\_<sup>ZIP</sup> \_\_\_\_\_

OCCUPATION: \_\_\_\_\_ EMPLOYED SINCE: \_\_\_\_\_  
 GROSS MONTHLY INCOME: \_\_\_\_\_ EMPLOYER PHONE: \_\_\_\_\_

APPLICANT'S PREVIOUS EMPLOYER: \_\_\_\_\_  
 ADDRESS: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_<sup>CITY</sup> \_\_\_\_\_<sup>STATE</sup> \_\_\_\_\_<sup>ZIP</sup> \_\_\_\_\_

OCCUPATION: \_\_\_\_\_ EMPLOYED SINCE: \_\_\_\_\_  
 GROSS MONTHLY INCOME: \_\_\_\_\_ EMPLOYER PHONE: \_\_\_\_\_

SPOUSE'S CURRENT EMPLOYER: \_\_\_\_\_  
 ADDRESS: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_<sup>CITY</sup> \_\_\_\_\_<sup>STATE</sup> \_\_\_\_\_<sup>ZIP</sup> \_\_\_\_\_

OCCUPATION: \_\_\_\_\_ EMPLOYED SINCE: \_\_\_\_\_  
 GROSS MONTHLY INCOME: \_\_\_\_\_ EMPLOYER PHONE: \_\_\_\_\_

SPOUSE'S PREVIOUS EMPLOYER: \_\_\_\_\_  
 ADDRESS: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_<sup>CITY</sup> \_\_\_\_\_<sup>STATE</sup> \_\_\_\_\_<sup>ZIP</sup> \_\_\_\_\_

OCCUPATION: \_\_\_\_\_ EMPLOYED SINCE: \_\_\_\_\_  
 GROSS MONTHLY INCOME: \_\_\_\_\_ EMPLOYER PHONE: \_\_\_\_\_

**AUTOMOBILE(S)**

AUTO MAKE: _____	AUTO MODEL: _____	YEAR: _____
COLOR: _____	STATE: _____	TAG #S: _____
AUTO MAKE: _____	AUTO MODEL: _____	YEAR: _____
COLOR: _____	STATE: _____	TAG #S: _____
AUTO MAKE: _____	AUTO MODEL: _____	YEAR: _____
COLOR: _____	STATE: _____	TAG #S: _____

**EMERGENCY CONTACT**

NAME OF PERSON (someone not residing with you): \_\_\_\_\_

ADDRESS: \_\_\_\_\_

\_\_\_\_\_

CITY STATE ZIP

RELATIONSHIP TO YOU: \_\_\_\_\_

HOME PHONE: \_\_\_\_\_ CELL PHONE: \_\_\_\_\_ WORK PHONE: \_\_\_\_\_

**PET INFORMATION**

NO, I DO NOT OWN A PET(S)     YES, I OWN A PET(S) – Additional deposits are required for pets. How Many do you own? \_\_\_\_\_

Type: \_\_\_\_\_ Breed: \_\_\_\_\_

Weight: \_\_\_\_\_ Color: \_\_\_\_\_ Age: \_\_\_\_\_ Name: \_\_\_\_\_

Type: \_\_\_\_\_ Breed: \_\_\_\_\_

Weight: \_\_\_\_\_ Color: \_\_\_\_\_ Age: \_\_\_\_\_ Name: \_\_\_\_\_

**SELECTION CRITERIA**

**INCOME:** Income and employment will be verified on each applicant. Monthly income must meet the minimum requirements for the community for which the application is submitted.

**RENTAL HISTORY:** Two years of residential history will be verified on each applicant. Applicant’s name must have been on the Lease/Mortgage for any reference to be valid. Rental references should reflect the applicant’s ability and willingness to comply with the lease terms as well as community policies and guidelines. Lack of rental history will not be considered a negative factor.

**CREDIT:** Credit information on each applicant will be obtained through one or more Consumer Reporting Agencies. Credit history should positively reflect the applicant’s ability and willingness to make payments as required by the Rental Agreement. Lack of credit history will not be considered a negative factor.

**PUBLIC RECORDS/CRIMINAL BACKGROUND:** A public records search will be conducted on each adult occupant. Any one or more of the following will result in automatic denial.

- All Felonies including convictions, probation, deferred adjudication, court-ordered intervention programs and pending cases.
- All Misdemeanors convictions, probation, deferred adjudication, court-ordered intervention programs and pending cases for sexual misconduct.
- All Misdemeanors including convictions, probation, deferred adjudication, court-ordered intervention programs and pending cases for the following types of misdemeanors: illegal possession, manufacture sale, and/or distribution of a controlled substance; or involving a physical crime against a person or persons and/or another person’s property with less than seven (7) years time lapse since date of sentence completion.

**OCCUPANCY STANDARDS:** Occupancy limits determined by the community, may not be exceeded.

**REQUIRED SIGNATURES**

**ALL ADULTS TO OCCUPY THE UNIT SHALL APPEAR ON THE LEASE:**

I CERTIFY THAT THE INFORMATION PROVIDED ON THIS APPLICATION IS ACCURATE TO THE BEST OF MY KNOWLEDGE. I AUTHORIZE INQUIRES TO BE MADE BY ALL AVAILABLE MEANS TO VERIFY THE STATEMENTS ABOVE. THIS WOULD INCLUDE, BUT NOT BE LIMITED TO, CONSUMER REPORTING AGENCIES, PUBLIC RECORDS, CRIMINAL BACKGROUND CHECK, CURRENT AND PREVIOUS RENTAL REFERENCES, EMPLOYERS AND PERSONAL REFERENCES.

**FALSIFICATION OF INFORMATION WILL RESULT IN DENIAL OF THE APPLICATION OR TERMINATION OF THE RENTAL AGREEMENT.**

SIGNATURE OF APPLICANT: \_\_\_\_\_

SIGNATURE OF SPOUSE: \_\_\_\_\_

